Registering as a UKPHR Practitioner

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Commissioned by NHSE

NHS England

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Where can I find detailed information?

UKPHR Guidance document "The Rules"

This document is for practitioners, assessors and verifiers. It contains information on all the processes relating to Practitioner registration by retrospective portfolio

UKPHR Supporting Information "The Answers"

This document contains more detailed information on what a portfolio should look like- and how to address all the UKPHR competencies

You can find more information about the different types of UKPHR registration by clicking the links below:

1. **Public Health Specialist**
2. **Specialty Registrar**
3. **Public Health Practitioner by portfolio assessment- read on for more info!**
4. **Public Health Practitioner by Apprenticeship**

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Am I eligible?

These slides are for public health professionals working in the following regions:

- The East of England
- The Midlands (East and West)
- The North West

To be eligible for UKPHR registration you should be:

- Working in an autonomous role, contributing to policy and programme development.
- You should be employed in the region and apply to the relevant scheme.
- The term ‘public health practitioner’ is designed to describe a level of practice, not a specific job role or type of job. You should have at least least 2 years+ of practice at AFC Band 5 and above, Skills for Health levels 5-8.
- Knowledge level **broadly** equivalent to a bachelor degree in key PH skills, not topic-specific. Mandatory training accepted.

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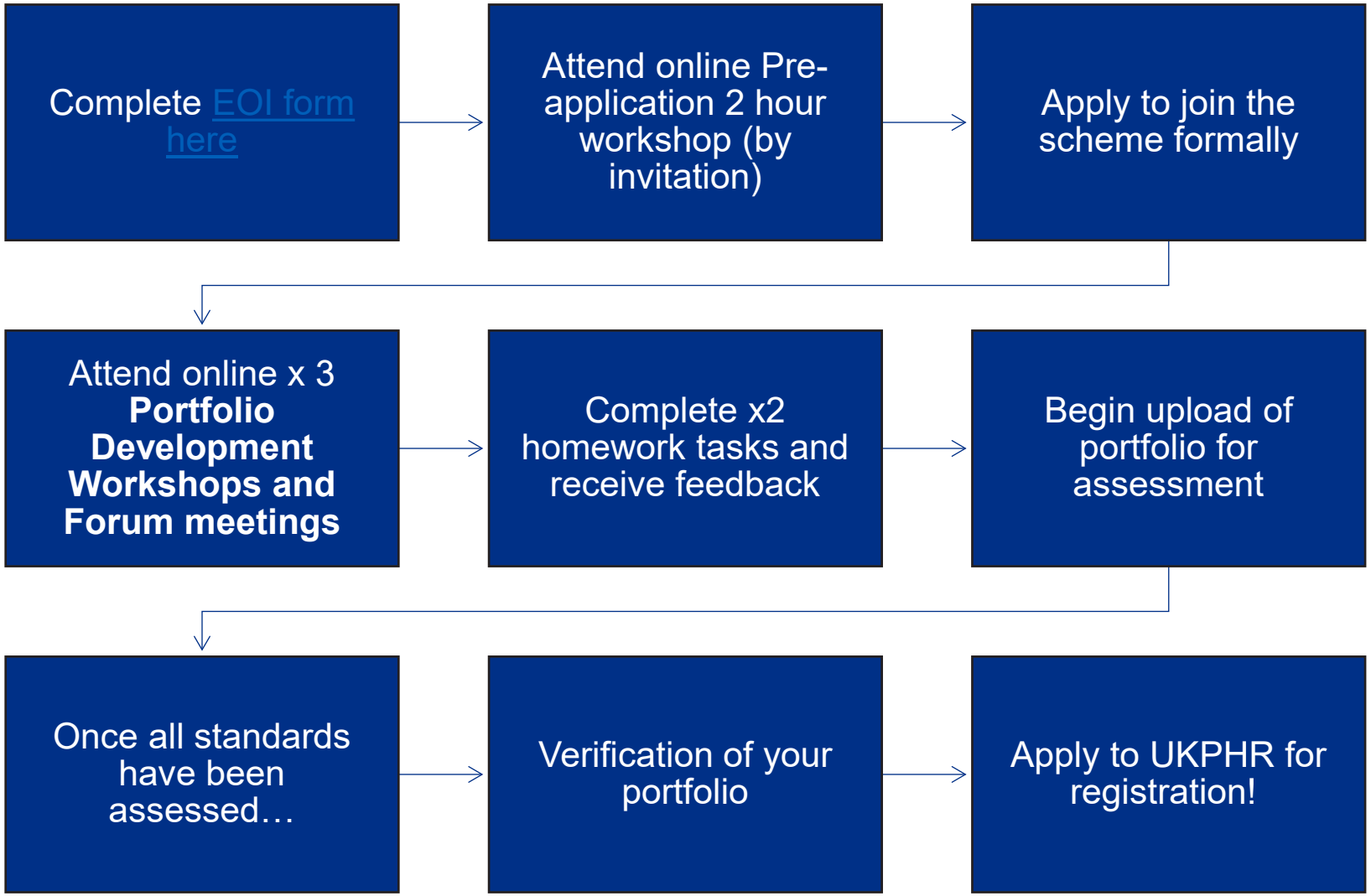
An overview of the process

Average time taken:
12 months



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Regional Scheme Support

Once you have completed your self assessment form and submitted your application, you will be invited to join a Cohort of up to 12 practitioners from different organisations and you will have a timetable of workshops (and deadlines!) to help you stay on track.

- Online **Portfolio Skills Workshops** (x3) Interactive half-day workshops where you will learn the reflective writing and portfolio development skills
- **Review (with feedback)** of your submitted homework tasks which will make up your portfolio
- **Forum meetings** with peers from other Cohorts to understand the standards in depth (every 6-8 weeks)
- **Online KHub platform** for guidance documents *and examples of portfolios*
- **One to one** support when needed

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Join the Khub for more resources

Khub East of England
Khub Midlands
Khub North West

Continued Professional Development

The scheme offers access to programmes of study as well as linking you to a wider network of employers and training providers however, we do require you to have certain level of theoretical knowledge already

Once you have completed the EOI to register interest in the scheme, you are expected to complete the self assessment form and to identify any areas in which you need further training

You are expected to complete any CPD required before completing the formal application to join a cohort.

HEE Training Directory- linked courses for practitioners to the UKPHR Standards

We commission LSBU workshops linked to the UKPHR standards but you need to source the majority of CPD yourself- through your employer and Training Directory above

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The UKPHR Standards

34 standards spread between 8 “areas of practice”. You need to evidence ALL of them

1. Practising professionally, ethically and legally
2. Using public health information to influence population health and wellbeing
3. Assessing the evidence for public health interventions and services
4 Protecting the public from health risks while addressing differences in risk exposure and outcome
5. Implementing public health policy and strategy
6. Collaborating across organisations and boundaries to deliver the public health function
7. Planning, implementing and evaluating public health programmes and projects
8. Communicating with others to improve health outcomes and reduce health inequalities

Corroborative evidence is required to demonstrate knowledge and application for every standard

- 50% of evidence items from within last 5 years

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3 Core Elements

For every one of the 34 standards you must demonstrate all 3 elements

Knowledge **(WHAT you know)**	Where did you acquire this knowledge? WHAT do you know?	-Discussed in the commentary -Requires a piece of evidence for each standard (usually a certificate and/or learning outcomes)	When you write the narrative for these two section for each standard in your commentary, they will not necessarily relate to your commentary topic- as you are writing about your knowledge and understanding of the overall theory.
Understanding **(WHY it's important)**	WHY do we practice in this way? WHY is this relevant in your area of work?	-Demonstrated through the commentary (No corroborative evidence required)	
Application **(HOW you apply this)**	How have you applied your knowledge and demonstrated your skills in practice?	-Discussed in the commentary -Requires a piece of evidence for each standard that clearly shows you doing this skill	This is the part which relates to your commentary as it describes what YOU did to apply the standard in your practice

Commentaries

- Your portfolio will be made up of **3 (or 4) commentaries**, each of which represents a *discrete piece of work, a project you have led or contributed to*
- The commentary is the *vehicle* for demonstrating your Knowledge, Understanding and Application for the standards
- You will be required to provide documentary additional evidence of
    - 1) how you acquired the knowledge for each standard
    - 2) How you applied the standard in practice.

Writing commentaries is an iterative process – expect to work through several drafts, and for it to take time for you to find your way through the requirements

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See Supporting Information Page 6 for more information

Evidence

- **50% of the evidence items must be from the past 5 years** (at time of application for Registration)
- The evidence *must* situate you in it (is your name on the document? Is it clear what part you played in the work?)

- **Different types of evidence**
- Certificates and curriculum for courses attended (to show knowledge)
- Reflective notes to show knowledge gained from self- directed learning
- Written reports from work setting/ emails /presentations/documents

You need at least 1 piece for every standard to demonstrate application and 1 to demonstrate how you acquired the knowledge, but you can use evidence items more than once

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See Supporting Information Page 7 for more information

Costs

- NHSE funds the portfolio development scheme support
- Following verification of your portfolio, you will need to apply to UKPHR for registration
- The annual subscription fee £121 per year which you will pay personally
- Registration is valid for 5 years
- CPD is the basis of demonstrating fitness to practice, which you need to record

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Ready?

- Complete the UKPHR Online Introductory session
- Complete the EOI here and we will add you to our Development Group- and invite you to attend a Pre-application workshop
- Read the Guidance and Supporting Information documents thoroughly!

Get Set

- Complete the self-assessment form (available on the Khub platform for your region) to identify gaps in knowledge or application (experience)
- Create a UKPHR folder on your computer and find all your public health related certificates for training that you have
- Find appropriate courses or complete self guided learning.

Go!

- Once you are ready to begin writing your commentaries, apply to your regional scheme.
- Start to consider which 3 succinct pieces of work you will write about in your "commentaries"
- You will need your CV, JD and completed self assessment form to accompany your application

We look forward to hearing from you!

Please feel free to contact us

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Health Talks Ltd provides accredited public health training for communities and schools across the UK. In 2024 we were shortlisted for 2 UKPHR Innovation awards for our work with Public Health Champions and Youth Health Champions in secondary schools.

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