

## Introduction and Adoption of National Population Health Fellowship Across England – Expressions of Interest Guide

Health Education England (HEE) welcomes expressions of interest from organisations willing to host a National Population Health Fellow for the fourth cohort of the fellowship.

Organisations wishing to become a host should have an established track record of interest in, and senior commitment to, a population health approach. They must provide a project for the fellow to work on 2 days a week for a year, alongside the formal learning programme commissioned by HEE. The project should be based on population health, with the aim of reducing health inequalities, and designed in way to make it educational for the fellow. Details on the educational objectives of the fellowship are outlined in the [Rough Guide](#).

Please consider the requirements outlined below regarding host organisations and project supervision and complete the questions to submit your application.

### Host Organisations

The host organisation should be able to facilitate the following:

- Selection of fellows following HEE's multiprofessional selection criteria and application documents, whilst also meeting the principles of the Equality Act 2010.
- Appropriate working arrangements for the fellow to enable the delivery of the project. The fellow should have access to a computer workstation and administrative support, as needed.
- Where remote working is necessary or desirable, fellows should be provided with the appropriate set-up and equipment and remain integrated within the wider team.
- Have access to MS Office and MS Teams.
- Access to local, regional and/or national sources of data, information and data analytical expertise that will be needed to undertake their project.
- Ideally fellows should be based in a multi-professional team. The fellow should have regular contact with other members of the department where their project sits. They should take part in regular meetings and, where possible, lead appropriate meetings.
- Good team working and multi-professional working within the organisation.

- There should be a finance colleague that the fellow could engage with and learn about the resourcing element of their projects.
- Provision of appropriate leadership learning opportunities.
- Sign the Host Organisation Agreement/contract with HEE.

## Project Supervision

Host organisations are expected to provide the appropriate population health supervision to support the fellow's project.

The supervisor(s) will:

- Familiarise themselves with the Rough Guide and FAQ Guide.
- Familiarise themselves with the educational objectives of the fellowship.
- Have sufficient experience to provide oversight of the project on which the fellow will be working, from concept through to delivery and completion.
- Agree with the fellow a schedule of regular meetings to provide ongoing population health advice to the fellow.
- Provide advice and support to the fellow, if needed, in relation to the population health learning from the learning programme.
- Have oversight of the fellow's reflective learning journal, which should be wholly the work of the fellow.
- Signpost the fellow to the relevant source of support in HEE, should they become aware of pastoral or professional issues in need of resolution that may benefit from independent advice or support.
- In exceptional circumstances, report to HEE if they have serious concerns about the conduct, ability, or engagement of the fellow in this Fellowship Programme.
- Agree, if selected and requested by the HEE region, to complete a Third Party Agreement provided by HEE.
- Share contact details of those providing support and project supervision, plus details of the project with HEE and with any third party if required by HEE.
- Agree to sign the Host Organisation Agreement/contract provided by HEE.
- Take into consideration the Equality Impact Assessment provided by HEE.

Accredited public health educational supervisors are ideal candidates to supervise. However, it should be noted that the fellows are not Public Health trainees, so there is no mandatory requirement for currently accredited public health educational supervision. The supervision role may also be appropriate for senior clinicians from other disciplines who have the appropriate competencies relating to population health or senior public health registrars. Further advice on the supervision can be sought by the Head of School for Public Health in your region.

## Expressions of Interest Questions

### 1. Name, role, and email address of person completing this form

Click or tap here to enter text.

### 2. Name of ICS/Trust/Organisation expressing interest in hosting a Population Health Fellow for the year 2023/24

If the organisation is a large and multcentred organisation, can you please specify where in the organisation the fellow will be placed.

Click or tap here to enter text.

### 3. Proposed host organisation supervisor(s) for the Fellow – name, e-mail address and position in organisation (if not as above?) and confirmation that they agree to undertaking this responsibility

Click or tap here to enter text.

### 4. Local context (a) (max 300 words)

Please briefly describe the existing commitment of your organisation or health system to the introduction of a population health approach to health care delivery and why you believe it should be selected to host a Fellow for 2023/24.

Click or tap here to enter text.

### 5. Local context (b) (max 300 words)

What project do you envisage the fellow playing a significant part in? Please describe it, to include:

- target population or group
- expected benefits of the project for population health and/or to staff, patients or others
- outputs anticipated in the timeframe of the one-year fellowship
- plan for data analysis, highlighting use of any advanced analytic tools/software
- local/organisational support that would be provided to enable the fellow to deliver
- the role to be played by the fellow
- whether this is a new project or an existing one
- key individuals plus internal and external stakeholders, with whom the fellow would expect to interact to undertake the project

Click or tap here to enter text.

**6. Approach to selection**

Please outline your planned selection processes for choosing a Fellow. Please include details on the strategies that will be used to promote an inclusive multiprofessional process.

Click or tap here to enter text.

**7. Spreading the message (max 200 words)**

How could your organisation contribute to building a national network of Population Health Fellows?

How do you envisage taking forward population health initiatives after the end of the one-year Fellowship?

How will you identify and engage with key partners?

Click or tap here to enter text.

**8. Proposed Local Support Network (max 200 words)**

How would you provide support to a Fellow if appointed to your organisation or local health system?

Please name the people and their roles, who would be involved in providing direct and indirect support and supervision to the fellow, to ensure (as far as possible) that the agreed objectives of the population health project can be met.

Click or tap here to enter text.

**9. Sustainability (max 200 words)**

Please provide an outline of your plans, if any, for the roll out of population health initiatives other than the proposed project for the Fellow. Briefly summarise the key details, milestones and timescales associated with these, and include whether the initiatives are a collaboration with other organisations or whether they are linked with the local ICS.

Click or tap here to enter text.